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UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON 25, D. C.

July 6, 1953

DEPARTMENTAL CIRCULAR NO. 717

TO HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS

SUBJECT: Civil Service Handbook IN-203 - "Guides for Members of Security Hearing Boards under Executive Order 10450".

The attached handbook has been prepared by the Civil Service Commission for use of members of the security hearing boards established under Public Law 733, 81st Congress, and Executive Order 10450. The handbook is intended primarily for persons nominated by heads of agencies to serve as members of those boards. The handbook will also be of use to agency personnel security officers.

The Civil Service Commission is furnishing one copy of the Handbook directly to each person nominated to the hearing board rosters which are maintained by its central and regional offices. Two copies are being furnished to the head of each department and agency. Additional copies will be made available upon requests from heads of agencies for distribution only to security officers and other persons having duties in connection with the security hearing process. Requests for such additional copies should be addressed to the Publications Section, U. S. Civil Service Commission, Washington 25, D. C.

Questions and suggestions concerning this handbook should be submitted in writting to the Executive Director, U. S. Civil Service Commission, Washington 25, D. C.

By direction of the Commission:

Joseph E. Winslow

Acting Executive Director

Attachment: IN-203

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